

**STUDENT  
EXCHANGE AGREEMENT**

**Between**

**CURTIN UNIVERSITY OF TECHNOLOGY,  
Perth, Western Australia  
(trading as Curtin University)  
Through the Faculty of Science and Engineering**

**And**

**RAJAMANGALA UNIVERSITY OF TECHNOLOGY PHRA NAKHON**

Curtin University of Technology, trading as Curtin University (hereinafter referred to as 'CURTIN') and Rajamangala University of Technology Phra Nakhon (hereinafter referred to as 'RMUTP') agree to the following terms.

**DEFINITIONS**

In this Agreement, unless the context will otherwise imply:

HOME institution means the institution at which the student intends to graduate; HOST institution means the institution that has agreed to receive students from the HOME institution.

ACADEMIC YEAR in the context of CURTIN means two semesters, from February to June (Semester 1) and July to November (Semester 2); and in the context of RMUTP means August to December (Semester 1) and January to May (Semester 2).

EXCHANGE STUDENTS means students attending the HOST institution with no requirement to pay tuition fees to that institution and where reciprocal obligations exist for the HOME institution to accept for enrolment students from the HOST institution in exchange, subject to the conditions outlined in this Agreement.

STUDY ABROAD STUDENTS means students attending the HOST institution on a full fee-paying basis, where no reciprocal obligations exist for the HOME institution to accept for enrolment students from the HOST institution.

EXCHANGE PROGRAMS refers to students undertaking study at the HOST institution either as Exchange or Study Abroad students.

## STUDENT EXCHANGE & STUDY ABROAD STUDENTS

### 1. Purpose

The objective of this agreement is to establish specific relations and cooperation between these two institutions in order to enrich the understanding of the culture of the two countries concerned. This Agreement is to make possible on a continuing basis two kinds of undergraduate and postgraduate student activity: (a) student exchange, and (b) study abroad.

The purpose of each student exchange or study abroad visit will be to enable students to take units (classes) but not to study for a degree at the HOST institution. Units passed at the HOST institution will normally be accepted for credit towards the degree at the candidate's HOME institution for which he or she is enrolled. It will be the responsibility of each student in the student exchange and study abroad programs to obtain official approval from his or her own institution for units taken at the HOST institution.

### 2. Exchange Numbers

In principle, the exchange of students for the purpose of study at the HOST Institution will occur on a one for one basis over a fixed period of five years, the total number of students participating shall be balanced. However, the HOST institution reserves the right to determine the final number of exchange students it will accept for either a semester or academic year. The HOST institution's decision will be made based on current balance and future exchange prospects. Any HOST institution students who have not been included in the HOST institution's agreed number exchange student list for the designated semester or academic year will then go to the HOST institution as full-fee study abroad students. The Agreement will commence with the 2015 academic year of the HOST institution unless varied by written mutual agreement of each Party.

RMUTP agrees to receive 2 students from CURTIN for up to 1 semester each, or one student for one academic year

CURTIN agrees to receive 2 students from RMUTP for up to 1 semester each, or one student for one academic year

### 3. Selection of Students

The HOME institution will screen applications from its student body for exchange or study abroad. The program is available to undergraduate students who have completed one year of study at their HOME institution and postgraduate students who have completed a Bachelor degree or Graduate Diploma at their HOME institution.

Each institution will send the other completed applications for their students as follows:

RMUTP will forward to CURTIN by 15 October and 15 April a list of the students nominated for exchange or study abroad in the following Semester, together with appropriate documents as required.

CURTIN will forward to RMUTP by 15 October and 15 April a list of the students nominated for exchange or study abroad in the following Semester, together with appropriate documents as required.

Students may apply to any academic program offered within the relevant School or Department at the respective HOST institution, however, the HOST institution reserves the right to make final judgement on the admissibility of each student nominated. The HOST institution also retains the right to assess a student's language proficiency (if applicable) or previous academic background before admitting that student to any course. This may limit the range of courses at the HOST institution open to the exchange or study abroad student. All exchange and study abroad students shall agree to abide by the rules and regulations of the HOST institution.

It is expected that the HOST institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the HOST institution cannot guarantee availability of requested courses.

#### **4. Responsibilities of the Two Institutions**

CURTIN and RMUTP agree to accept exchange students from each other and enrol them as full-time 'not for degree' students for the regular semesters or quarters of the academic year. Each institution will provide the necessary counselling and other assistance to the exchange students.

The HOME institution shall satisfy itself that the nominated student has met the financial conditions stipulated before granting acceptance.

All students will remain enrolled as regular degree candidates at the HOME institution and will not be enrolled as candidates for degrees at the HOST institution. Students are required to maintain full-time status at the HOST institution.

The HOST institution shall render all assistance to the student in locating accommodation within a reasonable distance of the campus.

#### **5. Financial Responsibility of the Two Institutions**

Each RMUTP student studying at CURTIN will be provided, without further payment to CURTIN, with:

- *For exchange students only:* Tuition and related fees (including HOST institution's application fees)
- Orientation
- Reports and statement of results

Each CURTIN student studying at RMUTP will be provided, without further payment to RMUTP, with:

- *For exchange students only:* Tuition and related fees (including HOST institution's application fees)
- Orientation
- Reports and statements of results

#### **6. Financial Responsibility of Participating Students**

Each student participating in the exchange or study abroad program shall meet the full costs related to:

- Travel to and from the HOST country, including appropriate travel insurance

- Books and stationery
- Travel documents and visas
- Living and subsistence expenses
- Application or related fees for participating in the program as may be charged by the HOME institution
- The cost of health insurance at the HOST institution and HOST country

*In addition*, study abroad students will be responsible for payment of tuition and related academic fees, which will be specified in an addendum to this agreement.

Where a student spends more than one semester or quarter at a HOST institution by enrolling in parts of two academic years, the student must have the funds to cover living and subsistence costs over the academic break.

## **7. Student Dismissal**

Each institution reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of institutional regulations. The dismissal of a student shall not abrogate the Agreement or the arrangements regarding other students in the exchange or study abroad program.

## **8. Extensions**

Upon completion of the student exchange or study abroad visit at the HOST institution, the participating students must return to the HOME institution. No extension of stay shall be authorized unless otherwise specified by the HOME institution and approved by the HOST institution.

## **9. Termination**

Subject to this Clause 9, the HOST or HOME institution may terminate this Agreement at any time for any reason by providing six (6) months written notice of its intention to do so to the other institution. In the event that notice of termination is given, account will be taken of where both institutions stand in the annual exchange selection process, so that students who have already been selected and accepted for the Exchange Program may still participate.

If an imbalance of exchange places exists at the time of termination of the Agreement, the institution which has hosted the larger number of Exchange Students, shall be entitled to rectify the imbalance by continuing to send students to the other institution under the terms of this Agreement within six months of the date of the official termination of this Agreement.

Notwithstanding the termination of this Agreement for any reason, each institution agrees that it will continue to fulfil its responsibilities to Exchange Students already registered at their institution until the completion of their particular exchange period.

## **10. Data Protection**

Both institutions acknowledge and agree that they will need to disclose to the other, personal data relating to Exchange Students, subject to each institution obtaining consent forms signed by the relevant Exchange Student. Both institutions further agree that they will ensure that all student records and personal data relating to Exchange Students are held securely and confidentially, and further ensure that such data is used or disclosed solely for the purpose of the administration of the Student Exchange Program under this Agreement.

## LIABILITY AND INSURANCE

Assumption of Liability: Each institution assumes any and all risks of personal injury, property damage or other liabilities attributable to the negligent acts or omissions of that institution and the officers, employees and agents thereof.

Insurance: Each institution warrants and represents that it has various insurance covers applicable to the officers, employees and agents of that institution whilst engaged in the scope of duties under this Agreement. Each institution shall at the request of the other institution provide relevant Certificates of Currency of insurance or other evidence of insurance upon demand.

## TERMS OF AGREEMENT AND AMENDMENT

This Agreement shall remain in force for a period of five (5) years from the date of signing with the understanding that it may be revised, terminated or suspended pending availability of places by either party giving six months written notice to the other party.

## ADMINISTRATION

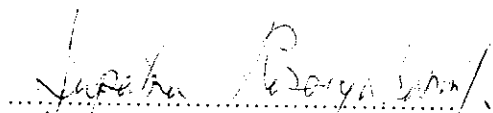
Administration of this Agreement shall be the responsibility of the parties listed in the Addendum A. Each institution will appoint an officer who will be responsible for the day-to-day coordination of the programs, including the selection and counselling of participating students.

CURTIN and RMUTP shall undertake all measures as are seen reasonable to give maximum effect to this student exchange program. Such actions will include the exchange of academic handbooks, newsletters and promotion material.

## SIGNATURES

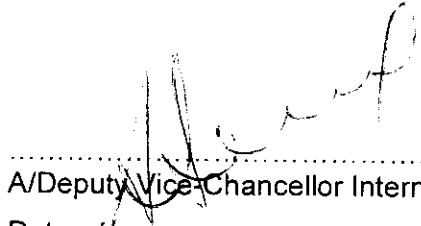
This Agreement constitutes the entire Agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No amendments, consent, or waiver of terms of this Agreement shall bind either party unless in writing and signed by all parties. Any such amendment, consent, or waiver shall be effective only in the specific instance and for the specific purpose given. CURTIN and RMUTP by the signatures of their authorised representatives below, acknowledge having read and understood the Agreement and agree to be bound by its terms and conditions.

Signed for and on behalf of  
**RAJAMANGALA UNIVERSITY OF  
TECHNOLOGY PHRA NAKHON**

  
.....  
President

Date:

Signed for and on behalf of  
**CURTIN UNIVERSITY  
OF TECHNOLOGY**

  
.....  
A/Deputy Vice-Chancellor International

Date:

20. NOV. 2014

**Curtin University  
and  
Rajamangala University of Technology Phra Nakhon**

**Contact Information for Administration of Student Exchange/  
Study Abroad Agreement**

<b><u>Name of Overseas Institution &amp; Contact Details</u></b>	<b><u>Curtin's Level of Cooperation</u></b>	<b><u>Type of Cooperation</u></b>
<p>Institution Name: Rajamangala University of Technology Phra Nakhon</p> <p>Address: 339 Samsen Road, Dusit District, Bangkok 10300, Thailand</p> <p>President: Assoc. Prof. Supatra Kosaiyakanont</p> <p>Contact: Asst. Prof. Fuangfah Mekkiengkrai Position: Vice President for Academic Affairs and Research Telephone: +66 2280-0436 Fax: +66 2280-0435 E-mail:</p>	<p><input type="checkbox"/> School level only Specify:</p> <p><input checked="" type="checkbox"/> Faculty Specify: Science and Engineering</p> <p><input type="checkbox"/> University wide</p> <p style="text-align: center;"><b><u>RMUTP's Level of Cooperation</u></b></p> <p><input type="checkbox"/> School level only Specify:</p> <p><input type="checkbox"/> Faculty Specify:</p> <p><input checked="" type="checkbox"/> University wide</p>	<p><input type="checkbox"/> Academic Cooperation</p> <p><input type="checkbox"/> Staff Exchange</p> <p><input checked="" type="checkbox"/> Student Exchange</p> <p><input checked="" type="checkbox"/> Study Abroad</p> <p><input type="checkbox"/> Other: .....</p>
<b><u>Curtin's Initiating Academic School / Faculty &amp; Contact Details</u></b>	<b><u>Curtin's Additional School / Faculty &amp; Contact Details</u></b>	<b><u>Comments</u></b>
<p>Contact Name: Professor Syed Islam</p> <p>Faculty/School: Science and Engineering</p> <p>Address: Building 216, Kent Street, Bentley WA 6102, Australia</p> <p>Position: Dean International, Science and Engineering Telephone: +61 8 9266 2600 Fax: +61 8 9266 2681 E-mail: s.islam@curtin.edu.au</p>	<p>Contact Name: Ms Alison Johnson</p> <p>Faculty/School: Curtin International</p> <p>Address: Building 102, Kent Street, Bentley WA 6102, Australia</p> <p>Position: Student Mobility Coordinator Telephone: +61 8 9266 4950 Fax: +61 8 9266 4200 E-mail: studyabroad@curtin.edu.au</p>	

**Curtin University  
and  
Rajamangala University of Technology Phra Nakhon**

**Fees for Study Abroad Students**

**CURTIN UNIVERSITY OF TECHNOLOGY**

At the date of this Agreement the fee for Study Abroad students shall be:

AUD\$11,800 per semester

This fee will be reviewed by Curtin at least once in each calendar year. Any change in the fee is at the sole discretion of the University.