

**Exchange Appendix to the Memorandum of Understanding  
between  
Rajamangala University of Technology Phra-Nakhon  
and  
Kyushu Institute of Technology**

Each institution has responsibility to implement the appendix according to the following way.

**1. Faculty members and Research Staff**

- 1.1 Each institution may accept members of faculty and research staffs of the other to join in research, participate in discussions, and give lectures.
- 1.2 Cost of travel, accommodation and subsistence shall be the responsibility of each sending institution. Each hosting institution shall assist the participants in identifying fellowships or grants in order to enable them to carry out their academic activities at the visiting institution and may help in finding adequate housing on or near campus.
- 1.3 Each institution undertakes to keep the other informed about the academic activities on the requested areas.

**2. Students**

- 2.1 Not more than 5 students from each institution may participate in the exchange program in any given academic year.
- 2.2 Candidates for exchange at each institution will consult with the academic coordinators at the home and the visiting institutions about his/her study/research plan during the visit.
- 2.3 The sending institution will nominate exchange students for approval by the host institution. Nomination will be made in accordance with the host institution's deadline requirements, and also with the academic preparations at the hosting institution such as the study courses and the academic advisory staffs.
- 2.4 Approval and acceptance is based on the financial capability, compatibility of programs to meet the student's scholarly needs, and the admission requirements.
- 2.5 Exchange students will be enrolled as special audit students or special research students.
- 2.6 The term of exchange can not be more than one year.
- 2.7 It is the visiting student's responsibility to pay application, matriculation and tuition fees at the home institution; the student will not be requested to pay those fees at the visiting institution.
- 2.8 It is either visiting student's or home institution's responsibility to pay his/her own room and board, health insurance and personal expenses, including travels.
- 2.9 Each host institution will make every reasonable effort to ensure that the visiting students are provided assistance in finding adequate housing on or near campus.
- 2.10 Terms of support under this appendix shall be extended to exchange students only so long as students maintain required academic and conduct standards of the host institutions.
- 2.11 Each hosting institution provides the sending institution with the academic transcript of the exchange students graded by the standard of the host institution. Each home institution may

transfer it to the scholastic record at home institution.

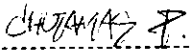
- 2.12 Each institution will designate an Exchange Agreement Coordinator (s), who will be responsible for internal and external communication and coordination of exchange activities.
- 2.13 Implementation of other student exchange activities will be negotiated on a case by case basis.

### 3. General

- 3.1 This appendix may be revised as necessary after consultation and agreement between the two institutions.
- 3.2 This appendix is made in English.
- 3.3 This appendix is effective on the date both institutions put signature on.
- 3.4 Any provisions contained herein shall neither be binding nor construed as constituting a commitment by any of the parties hereto.

(Signature)

(Signature)





-----  
Chutamas Peeraphatchara  
President  
Rajamangala University of Technology  
Phra-Nakhon  
Date  
-----

-----  
Morio Matsunaga  
President  
Kyushu Institute of Technology  
Date Dec. 02 / 2013  
-----