

AGREEMENT

Between

**Hanzehogeschool Groningen/
Hanze University of Applied Sciences Groningen,
Groningen, the Netherlands
(hereafter: Hanze UAS)**

And

**Faculty of Business Administration
Rajamanala University of Technology Phra Nakhon
(hereafter : Faculty of Business Administration, RMUTP)**

Hanze UAS and the Faculty of Business Administration RMUTP agree to co-operate upon the principle of mutual benefit in the exchange of students and staff between the following departments/schools:

Hanze UAS, International Business School
And
RMUTP, Faculty of Business Administration

1. Definitions

For the purpose of this Agreement, the following definitions shall apply:

host institution	the institution receiving students and/or staff
home institution	the institution sending students and/or staff
exchange student	a student participating in the exchange of students
fee-paying student	a student enrolling at the host university for the purpose of obtaining a degree, outside any of the student exchange agreements between the institutions
staff (member)	an employee participating in any form of co-operation between the institutions

2. Activities

2.1. Student exchange

- a) Each year Hanze UAS and Faculty of Business Administration will agree upon the number of students to be exchanged in the following academic year.
- b) The home institution will screen applications from its students and recommend students to the host institution for invitation. The host institution must be notified of the recommendation at least four months prior to the intended commencement date of the exchange period.



MEMORANDUM OF UNDERSTANDING

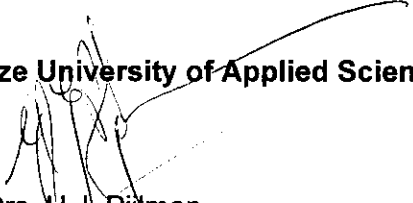
Between
**Hanzehogeschool Groningen/
Hanze University of Applied Sciences, Groningen**
(hereafter Hanze UAS)

And

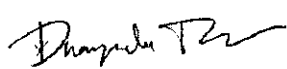
**Faculty of Business Administration
Rajamanala University of Technology Phra Nakhon**
(hereafter : Faculty of Business Administration, RMUTP)

1. The purpose of this Memorandum of Understanding is to further develop the cooperation between Hanze UAS and Faculty of Business Administration, RMUTP in the field of:
 - *International Business Studies (IBS)*
2. The agreement to cooperate implies that both institutions will provide each other insight into their systems of quality assurance and accreditation.
3. The terms of the co-operation in the various fields are laid down in the appendixes of this Memorandum.
4. This Memorandum of Understanding will come into effect immediately after both partners have signed it and shall remain in force for a period of five years, after which it shall be subject to evaluation.
5. The following signatures are affixed as acknowledgement and notification of the terms of this agreement.

For **Hanze University of Applied Sciences, Groningen,**


Name: Drs. H.J. Rijtman
Function: Chairman of the Executive Board
Date: *March 22 2013*

For **Faculty of Business Administration, RMUTP**


Name: Associate Professor Duansuda Taechotirote
Function: President of RMUTP
Date: March 8, 2013



- c) Each exchange student will register and pay tuition fees at their home institution. Exchange students will be registered as such at the host institution for the agreed period of study, and the host institution will not charge the exchange student any tuition fees for that period.
- d) Exchange students who wish to obtain a degree at the host university will have to seek admittance to the degree programme in question and will have to register as fee-paying students. They will be charged the set tuition fees.
- e) Upon completion of their exchange period at the host institution, the host institution will provide the home institution with transcripts of the academic results of the exchange students and a certificate.
- f) While at the host institution, exchange students will take courses with the approval of their home institution's academic advisors. A learning agreement will be drawn up, containing the details of the student's study programme at the host university. The learning agreement is drawn up and signed by the three parties involved (student, home institution, host institution) before the start of the exchange period.
- g) The host institution will evaluate the academic performance of all exchange students using the same criteria used for students enrolled in the programme of the host institution.
- h) In the event there is an academic appeal by the exchange student, while participating in the exchange programme, the academic appeal process of the host institution will apply.
- i) The host institution will make available to the exchange students those student services generally available to all students enrolled in its study programmes during the period of study under the exchange programme.
- j) Prior to departure from the home country, the home institution will provide the exchange student with a detailed briefing on the host institution and the host country. The host institution will provide the home institution with the material necessary to provide such a briefing.
- k) Exchange students are responsible for securing their own accommodation. However, the host institution will provide incoming exchange students with assistance in making accommodation arrangements for the exchange period, provided all application procedures are fulfilled.
- l) While participating in the exchange programme at the host institution, the exchange student will be responsible for the cost of travel expenses to and from the host country, accommodation in the host country, all books, equipment, consumables, hospitalization, health insurance, and other incidental expenses. The host institution bears no responsibility for providing funds to an exchange student for any purpose.
- m) Purchase of health insurance coverage through an insurance plan administered by the host institution may be a requirement for exchange students.

2.2. Staff exchange

Both institutions agree to welcome visiting staff members from the other institution and try to motivate their staff to participate in staff exchanges.

- a) The number, timing and duration of staff exchanges may vary, according to the needs and wishes of the schools/departments involved.
- b) Reasonable efforts shall be made to exchange equal numbers of staff between the institutions.
- c) The host institution shall not bear any financial responsibility for visiting staff, except as may be arranged and explicitly documented for specific cases.
- d) The host institution shall create adequate working conditions for visiting staff members and shall assist, where needed, in finding suitable accommodation and handling immigration formalities.

3. Coordination

Each institution shall appoint a coordinator for this Agreement and keep the other university informed of the name and address of that person.

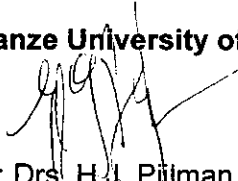
4. Duration of Agreement

This Agreement shall be effective for five years from the date signed and is to be renewed for a further five year period automatically unless one of the partners gives notice of termination not later than six months prior to the expiry of the agreement. The terms of this Agreement may be amended at any time subject to mutual written agreement by both parties.

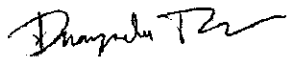
5. Signatures

The following signatures are affixed as acknowledgement and notification of the terms of this agreement.

For **Hanze University of Applied Sciences Groningen**,


Name: Drs. H.J. Pijman
Function: Chairman of the Executive Board
Date: March 25, 2013

For **Faculty of Business Administration, RMUTP**,


Name: Associate Professor Duansuda Taechotirote
Function: President of RMUTP
Date: March 8, 2013